#### Office check Student's signature

## **Registration form**

## CIMA online courses 2015

Please make sure that you complete all sections of this application form clearly and email to <u>admissions@studyinteractive.org</u>.

For avoidance of doubt students are advised to read the application in full before signing it.

Please note that an English translation should accompany all non-English language documentation.

## **Student details**

**Title:** \* Mr  $\square$  Ms  $\square$  Mrs  $\square$  Miss  $\square$  Other  $\square$  (please specify): Family name:\* (as stated in your passport exactly): First name:\*( as stated in your passport exactly) Home address:\* City:\* Country:\* Postcode:\* Shipping address:\* (if different from home address) City:\* Country:\* Postcode:\* / Place/Country of birth:\* Date of birth\* (day/month/year) / Nationality:\* Passport number: **Telephone: Home\*:** Work: Mobile:\* Email address:\* (Please complete in block capitals):

CIMA ID number:

\* mandatory fields

Please affix a passport photograph here

It is the student's responsibility to register with CIMA and make all exam arrangements.



### Your CIMA study option

PAPER	The Essentials	Tuition	Last Minute Tuition	Printed Materials*	Exam Date
CERTIFICATE LEVEL					
CO1. Fundamentals of Management Accounting	□ £180	□ £300	□ £350	□ £67	□May'15 □Nov '15
CO2. Fundamentals of Financial Accounting	□ £180	□ £300	□ £350	□ £67	□May'15 □Nov '15
CO3. Fundamentals of Business Mathematics	□ £180	□ £300	□ £350	□ £67	□May'15 □Nov '15
CO4. Fundamentals of Business Economics	□ £180	□ £300	□ £350	□ £67	□May'15 □Nov '15
<b>CO5.</b> Fundamentals of Ethics, Corporate Governance and Business Law	□ £180	□ £300	□ £350	□ £67	□May'15 □Nov '15
OPERATIONAL LEVEL					
E1. Enterprise Operations		□ £300	□ £495	□ £67	□May'15 □Nov '15
P1. Performance Operations		□ £300	□ £495	□ £67	□May'15 □Nov '15
F1. Financial Operations		□ £300	□ £495	□ £67	□May'15 □Nov '15
MANAGEMENT LEVEL					
E2. Enterprise Management		□ £300	□ £495	□ £67	□May'15 □Nov '15
P2. Performance Management		□ £300	□ £495	□ £67	□May'15 □Nov '15
F2. Financial Management		□ £300	□ £495	□ £67	□May'15 □Nov '15
STRATEGIC LEVEL					□May'15 □Nov '15
E3. Enterprise Strategy		□ £300	□ £495	□ £67	□May'15 □Nov '15
P3. Performance Strategy		□ £300	□ £495	□ £67	□May'15 □Nov '15
F3. Financial Strategy		□ £300	□ £495	□ £67	□May'15 □Nov '15

Number of papers:

Total payment:



### **Terms and Conditions**

## Students' attention is particularly drawn to this section, as registration on the course constitutes full and irrevocable acceptance of the Terms and Conditions. Full Terms and Conditions can be found at: <u>http://www.studyinteractive.org/terms-and-conditions</u>

- 1. A deferral can be processed up to one future intake (one year) if InterActive is notified in writing in advance. An administration charge of £50 (Inc. VAT) will be invoiced by InterActive and is to be paid before a deferral can be processed.
- 2. All fees exclude amounts payable to the professional body for student registration, exemptions and examination entries, which are payable by the students (and/or their sponsors, as applicable) and InterActive accepts no responsibility for this. If a student wishes to order hard-copy study manuals, shipping charges which are additional to the course fees will be applied. In case of international delivery, the student is solely responsible for any customs charges, duties and local taxation which may be imposed.
- Hard copy CIMA materials are available for an additional charge of £67.
- 4. Availability of the online resources cannot be guaranteed due to reasons beyond the School's control, including but not limited to, technical faults and limitations.
- 5. Students are expected to conduct themselves at all times in a manner which demonstrates respect for InterActive and its staff, fellow students and property (whether tangible or intangible). Breaches of the Student Code of Conduct and individual programme regulations can amount to gross misconduct, which may lead to expulsion from study, and forfeiture of all fees.
- 6. InterActive reserves the right to alter published programmes, change tutors, course specifications, to cancel or change the content of lectures and/or study materials, and to alter dates and locations from the previously published materials.
- 7. In order to comply with the Consumer Protection (Distance Selling) Regulations 2000, students will be entitled to a full refund if they notify InterActive of their desire to cancel within 7 days of registration and payment. This provision is subject to the student not using the online study platform for more than 30 minutes.
- 8. Any refund made by InterActive will be paid to the original payer using the original method of payment.
- 9. All applications for refunds must be made via our online channel. Students must submit a ticket at http://refunds.studyinteractive.org/. Applications for refunds which are not submitted in accordance with the above will not be considered. In any event, full Terms and Conditions can be found at: <u>http://www.studyinteractive.org/terms-and-conditions</u>



### Method of payment and enrolment information

# Please quote your name and student number as your reference when making a payment via both transfer and cheque. If you do not have a student number, please contact your consultant who will be able to provide you with it.

Services provided under the name of London School of Business & Finance are provided by London School of Business & Finance (UK) Ltd and Interactive Pro Ltd. Materials are supplied by Interactive World Wide Limited and are included in our prices. Interactive Pro Ltd acts as an agent in collecting such amounts. The materials will be made available to you during your course. Standard course materials include features as they appear in your package. Re-sit materials include kit, passcard, revision notes and one test. All amounts quoted are inclusive of VAT where applicable.

 $\Box$  I confirm that a transfer of £ has been made to Interactive Pro Limited Accounts as stated below:

Bank Name: National Westminster Bank plc. Bank Address: Natwest London Bridge,10 Southwark Street, London, SE1 1TJ, UK Account Name: INTERACTIVE PRO LIMITED Account number: 66711371 Sort Code: 515003 Swift BIC: NWBKGB2L International Bank Account Number: GB30NWBK51500366711371

- □ I enclose a banker's draft for £ made payable to " Interactive Pro Limited "
- $\Box$  I enclose a cheque for £ made payable to "Interactive Pro Limited "
- $\Box$  I enclose a postal order in UK Sterling pounds for £
- $\Box$  I authorise you to charge £ to my credit/debit card

#### Card type: (please tick as appropriate)



Credit / Debit card number: | | | | | | | | | | | | | | | | | Issue no: (where applicable)

Valid From (where applicable): / Expires end: Last 3 digits of security code on reverse of card:

Name of cardholder: Postcode of cardholder:

Address of cardholder:

Signature of cardholder:

- I confirm that I have registered with CIMA or intend to register.
- I consent to the school providing my details to CIMA in order to ascertain exam pass rates.
- I have read the full Terms and Conditions and agree to abide by them.
- I have completed all mandatory fields.

Students signature: Date: / /

□ My employer is sponsoring me and I attach a letter confirming this (please tick if appropriate)

#### Marketing Information:

LSBF or InterActive may contact you via phone, mail or email to keep you informed about further professional training or other services and products of interest. If you do wish to be contacted by us with such information, please tick here  $\Box$ 

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